

**JABATAN KEJURUTERAAN
MAJLIS BANDARAYA PETALING JAYA**

**PROSES PENGEMUKAAN BORANG A / B / C / D OLEH PIHAK PERUNDING KEPADA
BAHAGIAN PEMBANGUNAN INFRASTRUKTUR**

I. KERJA TANAH

BORANG	AKTIVITI
A	PENYERAHAN PELAN UNTUK KERJA TANAH
B	MEMULAKAN KERJA UNTUK KERJA TANAH - Dikemukakan 7(tujuh) hari sebelum Kerja Tanah dijalankan
C	NOTIS TAMAT KERJA TANAH - Dikemukakan 7(tujuh) hari selepas Kerja Tanah siap
D	PERAKUAN KERJA TANAH KECIL - Dikemukakan untuk pengecualian Kerja Tanah

Sila cetak Borang A, B, C & D pada kertas berwarna biru

II. JALAN & PERPARITAN

BORANG	AKTIVITI
A	PENYERAHAN PELAN UNTUK JALAN & PERPARITAN
B	NOTIS PEMERIKSAAN KERJA JALAN & PERPARITAN - Dikemukakan lebih sekali iaitu secara berperingkat sehingga kerja siap mengikut pelan kelulusan
C	NOTIS PEMERIKSAAN AKHIR UNTUK LAWATAN BERSEPADU - Dikemukakan sekali sahaja - Dikemukakan sebelum tarikh lawatan bersepadu
D	PERMOHONAN UNTUK SURAT SOKONGAN / PENGESAHAN INFRASTRUKTUR TERATUR - Dikemukakan sekali sahaja - Dikemukakan selepas tarikh lawatan bersepadu

Sila cetak Borang A, B, C & D pada kertas berwarna kuning

JABATAN KEJURUTERAAN
MAJLIS BANDARAYA PETALING JAYA

PROSES PENGEMUKAAN BORANG A, B, C & D

1. Pihak perunding hendaklah mengemukakan surat permohonan dan borang:
 - Tuliskan no. rujukan fail Bahagian Infrastuktur di atas surat permohonan
 - Borang hendaklah diisi lengkap kecuali ruang tarikh pemeriksaan dikosongkan.
 - Pastikan pelan-pelan infrastruktur telah mendapat kelulusan majlis.
2. Pihak perunding akan mengemukakan permohonan dan borang ke kaunter Bahagian Infrastruktur di Tingkat 12, Menara MBPJ untuk cop penerimaan di atas surat permohonan.
3. Penolong Jurutera / Jurutera akan menetapkan tarikh pemeriksaan.

**JABATAN KEJURUTERAAN
MAJLIS BANDARAYA PETALING JAYA**

FORM 'A'
SUBMISSION OF PLAN FOR ROAD & DRAINAGE

The Mayor of the Petaling Jaya City Council,

I/We, hereby make an application for the following proposed works:

.....
.....
.....

On behalf of (Name of Owner / Developer)

.....
.....

Drawing No.

.....

Calculation and specification are submitted herewith in four duplicate one digital copy.

I hereby take full responsibility for the design, specification and performance of the works.

Signature.....

Name.....

Profession.....

Address.....

.....

Board of Engineers Registration No.

.....

.....

Official Stamp

Date :

**JABATAN KEJURUTERAAN
MAJLIS BANDARAYA PETALING JAYA**

FORM 'B'

NOTICE OF INSPECTION

The Mayor of the Petaling Jaya City Council,

I/We hereby give notice that the work here in after describe and now in the course of construction at

.....
.....
.....

Will be ready for inspection on the.....Days of.....20.....and we shall proceed to cover up such

Work at.....o'clock on theday of.....20.....

Description of Work.

.....
.....
.....
.....

.....
(Engineer)

Name (in Block Letters).....

Address.....

.....
.....

Note : Any person who constructs or alters any street or ancillary works shall give the Majlis Bandaraya Petaling Jaya 7(seven) workings days clear notice in writing specifying the date on which such street or ancillary works will be ready for inspection and testing prior to completion of said works.

**JABATAN KEJURUTERAAN
MAJLIS BANDARAYA PETALING JAYA**

FORM 'C'

NOTICE OF FINAL INSPECTION

The Mayor of the Petaling Jaya City Council,

I/We hereby give notice that the work here in after describe and now in the course of construction at

.....
.....
.....

Will be ready for inspection on the.....Days of.....20.....

Description of Work.

.....
.....
.....
.....

.....
(Engineer)

Name (in Block Letters).....

Address.....

.....
.....

Note : Any person who contracts or alters any street or ancillary works shall give the Majlis Bandaraya Petaling Jaya 7(seven) workings days clear notice in writing specifying the date on which such street or ancillary works will be ready for final inspection.

**JABATAN KEJURUTERAAN
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FORM 'D'

APPLICATION FOR INFRASTRUCTURE APPROVAL FOR THE ISSUE OF CERTIFICATE
OF FITNESS FOR OCCUPATION (CFO) /
CERTIFICATE OF COMPLETION AND COMPLIANCE (CCC)

.....20.....

The Mayor of the Petaling Jaya City Council,

I/We hereby give notice that the infrastructure works namely:

.....
On
Lot/s.....Section.....Jalan.....
.....for
.....

Has/have been completed in accordance with the Approved Plan No

.....

And I/We apply for infrastructure approval for the issue of Certificate Of Fitness for
Occupation / Certification Of Completion and Compliance,

I/We certify that I/We have supervised the construction and completion of the
infrastructure works and that to the best of my/our knowledge and belief such work/s is/are in
accordance with the infrastructure Plans and that I/We accept full responsibility accordingly for
those portions for which I/We am/are respectively concerned with.

.....

(Engineer)

Name (in Block Letters).....

Address.....
.....
.....

Registration No.....

Class.....