



## APPLICATION FORM

### ASSESSMENT TAX REBATE FOR ECO-FRIENDLY HOUSE OWNERS LOW CARBON GREEN CITY OF PETALING JAYA YEAR 2020

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***“PETALING JAYA INITIATIVE TOWARDS A LOW CARBON GREEN CITY”***

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**FOR OFFICE USE:**

*Reference Number* : .....

*Date Received* : .....

*Received By* : .....

*Signature* : .....

*Receiving Stamp:*

**APPLICATION GUIDELINES AND FORM OF ASSESSMENT TAX REBATE FOR ECO-FRIENDLY HOUSE OWNERS LOW CARBON GREEN CITY OF PETALING JAYA 2020**

**BACKGROUND**

Petaling Jaya City Council (Majlis Bandaraya Petaling Jaya or MBPJ) adopted the Low Carbon Cities Framework prepared by KeTTHA and MIP on 14 December 2010 as a guideline for Petaling Jaya to becoming a Low Carbon Green City. Subsequently, the Low Carbon Green City Task Force of Petaling Jaya was established to develop action plans, policies and related programs. Incentive schemes in the form of tax rebates to environmental friendly and sustainable house owners in Petaling Jaya is one of the initiatives that have been approved and recommended by the MBPJ on 28th July 2011 for implementation. MBPJ became the first local authority in Asia to implement such a scheme and subsequently in November 2013, the scheme was awarded the "Green Apple Award" by The Green Organisation, London.

The scheme aims to promote an environmental friendly "green" lifestyle with respect to making Petaling Jaya a Low Carbon Green City. The Assessment Tax Rebate Scheme is offered to house owners who have taken the initiative in making their homes more green and environmental friendly in terms of energy, water, biodiversity, waste management and transportation.

**CONDITIONS**

1. This scheme is known as the Assessment Tax Rebate Scheme for residential house owners abiding to the Low Carbon Green City Petaling Jaya Framework.
2. The Assessment Tax Rebate Scheme is offered to house owners who are environmental friendly, green and sustainable with reference to the criteria in section III.
3. The scheme is only offered to house owners of individual residential property only and not that of corporates. These include detached houses, semi-detached, terraced houses, flats, condominiums and apartments, as well as service apartments. House owners should not have tax arrears with the council.
4. The maximum rebate awarded is 100% or RM500, whichever is lower for each individual house. House owners who have received a rebate in any year from 2011 may submit again an application for **another component criteria** under the following conditions:-
  - (a) Only eco-friendly components and sustainable new green initiatives that have never been evaluated may be taken into consideration, **OR**
  - (b) Components that have been evaluated in the previous year but have been given significant improvements, or at least 50 % (refer to details in Table 1 below).

5. Only house with owner self-occupied is eligible to be considered. For tenanted house, owner must submit the application and approval is subjected to the consideration of Council upon recommendations by the Panel of experts.
6. Applications must be submitted by using the application form provided by the council and approval is subjected to recommendation by a panel of experts appointed by the council.
7. The following documents must be submitted together with the application form:-
  - a. **A copy of Identification Card**
  - b. **A copy of the latest assessments notice**
  - c. **A copies of electricity bills for latest last three (3) months**
  - d. **A copies of water bills for latest last three (3) months**
8. For evaluation purposes, the owner must agree to show copies of the required documents submitted during visits by the Council or a member of the appointed experts for verification purposes, if necessary. The Council reserves the right to disqualify the application if the applicant fails to cooperate. **Due to Recovery MCO because of COVID-19 pandemic, evaluation will be based on the application form and supported documents. House visit will only be carry out if not enough evidence provided.**
9. The amount of approved rebate will be credited to the account of property in lieu of payment of the assessment tax for the **First Or Second Term Of 2021**.
10. House owners will be notified by letter/ SMS / Whats App on status of application. .
11. The Council's decision is final and the Council reserves the right to amend, supplement or adjust the terms set without prior notice.
12. The closing date for applications for the year 2020 is on **16 October 2020 (Friday)**.
13. Application form are available at the Department of Solid Waste Management and Public Cleansing, Level 20, Menara MBPJ or available for download from MBPJ official website **www.mbpj.gov.my**. Completed application can be submitted by mail, fax or email at **skimrebatmbpj2020@gmail.com**. For more information, please contact:-

Secretariat  
 Low Carbon Green City of Petaling Jaya Task Force  
 Department of Solid Waste Management and Public Cleansing  
 Majlis Bandaraya Petaling Jaya  
 Level 20, Menara MBPJ  
 Jalan Tengah, 46200 Petaling Jaya  
 Selangor Darul Ehsan  
**Email : skimrebatmbpj2020@gmail.com**  
**Website : www.mbpj.gov.my**  
**Tel. No. : 03-7954 1440**  
**Fax No. : 03-7954 1579**

**SECTION II  
APPLICANT DETAILS**

**1.0 APPLICANT BIODATA**

**1.1 Full name: (as in Identification Card)**

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**1.2 IC Number: (attach IC copy)**

New 

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Old 

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**1.3 Occupation:**

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**1.4 Applying Home Address: (Attach a copy of the latest assessment tax )**

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**1.5 Assessment Tax Account Number :** \_\_\_\_\_

**1.6 Type of Building:**

Condominium  Flat  Townhouse  Other   
 Terrace House  Bungalow  Apartment/  
 / Semidetached Service Apartment

**1.7 Duration of staying:**

Year(s)  Month(s)

**1.8 Number of permanent occupants (including maids, etc.):**

people

**1.9 Number of vehicles, where necessary:**

Type	Car	Motorcycle	Bicycle	Others
Number				

**1.10 Tel. No. :**

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**1.11 \*Mobile No. :**

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**1.12 E-mail:**

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**1.13 Ever Submitted an Application for Assessment Tax Rebate :**  Yes  
 No

If yes : Please Specify Year : \_\_\_\_\_

**Table 1 : Assessment Tax Rebate For Eco-Friendly House Owners Low Carbon Green City Of Petaling Jaya 2020**

No.	Aspect	Incentive
A	Energy	Maximum Rebate 40%
1.	Solar heater application	20%
2.	Electrical energy generation through solar panels or other renewable energy sources.	20%
3.	Installation of a at least 70% LED lights in household/lights/bulb for increased energy saving.	20%
4.	Usage of 5-star electrical equipment recognized by the Malaysian Energy Commission (Suruhanjaya Tenaga Malaysia) except for fans.	20%
5.	Roof Insulation	20%
6.	Average electricity usage for every individual is less than is less than 112kW/h per month	25%
B	Water	Maximum Rebate 40%
1.	Rainwater harvesting system installation.	20%
2.	Wastewater recycling systems	20%
3.	Average total water usage for every individual is below 202litres per day	25%
4.	Water saving appliances (reduces vol/min)	20%
5.	Installation of flush box of 6 litres or less.	20%

C	Waste	Maximum Rebate 40%
1.	Waste composting/eco-enzyme making	25%
2.	Recycle (Separation of wastes)	25%
3.	Re-use (items that can be reused)	25%
4.	Reduce of resources	25%
D	Transportation	Maximum Rebate 30%
1.	Possession and use of hybrid/electrical cars, electrical motorcycles, NGV cars for work/leisure purpose.	20%
2.	Use of public transportation/walking/riding bicycles with for work and leisure purposes.	20%
E	Biodiversity	Maximum Rebate 30%
1.	More than 50% of house area is covered with soft landscaping/greenery ( for landed property).	20%
2.	Significant planting (Multi-storey houses)	20%
3.	Green soft landscaping in front of house or planting perimeter of at least 2m.	20%

**\* Maximum Rebate is 100% of annual assessment tax or RM 500 whichever is lower.**

**SECTION III : ASSESSMENT TAX REBATE FOR ECO-FRIENDLY HOUSE OWNERS LOW CARBON GREEN CITY OF PETALING JAYA 2020**

<b>Aspect</b>	<b>Initiative (details on what has been carried out according to aspect, state year and positive impact, if any)</b>	<b>Improvements made on components that were applied in past years. (minimum 50%)</b>	<b>Quantity (in form of numbers / expenditure(RM))</b>	<b>Rebate Percentage applied for (%)</b>	<b>Supporting Documents / deficiency (Please state and prepare a copy)</b>
Energy					
Water					
Waste					
Transportation					
Biodiversity					

**\* Use another sheet if space is insufficient.**

**2.0 Claimant Declaration**

**I hereby acknowledge that the information above and the documents submitted is correct and valid. I also agree to submit additional documents and details relevant to my application and allow MBPJ or assessors to visit my residence for verification purposes. I also declare that I am fully responsible of all the risks , if any of these apply. I agree that if I fail to cooperate, the Council reserves the right to make this application null and valid without further notice.**

**Yours Truly,**

\_\_\_\_\_  
**(Signature)**

\_\_\_\_\_  
**(Identification Card Number)**

\_\_\_\_\_  
**(Date)**